

BOROUGH OF BUENA  
MUNICIPAL UTILITIES AUTHORITY  
P. O. BOX 696  
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on March 9, 2016 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	C. Santore
R. Delano	A. Zorzi
J. Formisano	
J. Santagata	
S. Woshnak	

The Chairman appointed members of the board to the committees for the year 2016. The committees are as follows: Policies, Procedures, and Personnel consists of Richard Baker, and Jorge Alvarez; Finance consists of Robert Delano and Sharon Woshnak; Plant Operations and Construction consists of Joseph Santagata and John Formisano. In addition the Chairman will serve as an alternate to any committee as needed.

Teligent, Inc. formerly known as IGI Laboratories, Inc. submitted their check in the amount of \$129,500.00 to secure the 37 domestic consumer sewer units that the board and Buena Vista Township approved at the regular meeting held on September 23, 2015. Should the units not be utilized and the project not go forth they may be refunded within the first 18 months at Teligent's request. Teligent may be coming back to the board regarding a possible water connection but at this time we do not have any construction plans or information from their engineer.

m/Baker s/Woshnak to adopt resolution R-10-2016 authorizing the disposal of surplus properties through GovDeals.com pursuant to N.J.S.A. 40A:11-36. m/passed

Newfield National Bank provided a copy of the GUPDA certificate for our records per the Cash Management Plan adopted in January 2016.

m/Baker s/Delano to approve the treasurer's report as read. m/passed

Secretary/Treasurer, Cheryl Santore, informed the board that she was contacted by Edmunds and Associates notifying us that the MCSJ version 2.7 that we currently have will no longer be supported and that we need to upgrade to version 3.2. In order to upgrade our MCSJ software we must upgrade our Pervasive database engine from version 9 to version 11. The cost for this upgrade is \$580.00. The MCSJ upgrades are at no additional cost.

m/Baker s/Formisano to purchase the Pervasive database engine upgrade in the amount of \$580.00. m/passed

Secretary Cheryl Santore requested the board's authorization to take the CMFO Exam Review classes at Rutgers Center for Government Services. The classes are a total of 4 sessions and are every Saturday in April. The total cost for both classes is \$891.00.

m/Baker s/Woshnak to authorize Ms. Santore to take the CMFO Exam Review classes for a total cost not to exceed \$891.00. m/passed

Ms. Santore informed the board that she contacted Mr. Fitzgerald to see if he would be able to attend the next regular meeting on March 23, 2016 but has not heard back from him as of yet.

Ms. Santore also informed the board that she spoke with Shana Zeiger of Tower Associates and Mr. Zeiger is unable to attend a meeting. Ms. Zeiger stated that she will put an information packet together detailing her services for the board to review at the next meeting and if the board is interested she can be contacted at a later date.

m/Baker s/Woshnak to approve the minutes of the regular meeting held on February 17, 2016. m/passed

m/Baker s/Woshnak to approve the minutes of the closed executive session meeting held on February 17, 2016. m/passed

Plant Superintendent, Alan Zorzi informed the board that he received a memo from the State of NJ DEP Division of Water Supply & Geoscience regarding the upcoming revised total coliform rule requirements which will become effective April 1, 2016. This pertains to drinking water.

Mr. Zorzi received an email from Peggy Gallos and Dennis Palmer regarding membership to the Association of Environmental Authorities. The AEA board has agreed to waive our 2016 membership dues should we want to become a member.

Membership is annual and includes discounted registration to AEA conferences which offer TCH credits, newsletters, alerts and opportunities to network with other utility managers to get ideas for solving management problems. The board felt this was a good idea to join for one year as a trial to see if it is beneficial.

Alan received an email from the Green Power Connection team at Pepco Holdings informing us that the technical screen of the interconnection request has been completed. In order for our interconnection to be approved, the transformer that serves our plant facility must be upgraded. Mr. Zorzi forwarded this email to our Engineer and also Blue Sky Power. Mike Adkins of Cambria Solar Construction LLC who was awarded the contract for the solar project informed the team that he will contact Ron Mascola, the engineer assigned to our project in a few weeks after the Pinelands buffer determination is received. If the Pinelands buffer of 200 ft. is approved the project will move forward and Cambria will pay for the transformer upgrade and there is no issue. If the Pinelands does not grant them the buffer the project is most likely dead in the water. We will have a definite answer within 3 to 4 weeks.

When our 2016 Budget was put together we had listed a few items that were going to need to be replaced. We had budgeted for a new backhoe, two trucks and a new power screen for our compost screen. Since the backhoe is 32 years old and is the oldest piece of equipment we had budgeted for, we started by obtaining prices to replace the backhoe first. Bob Taormina of Groff Tractor submitted pricing and specs on a 2016 CASE loader backhoe model 580N Turbo Tier 4. The pricing from the state contract is \$87,699.00 and the estimated value for the 580E that we have is \$7,000.00. Because it is state contract you would have to pay the entire \$87,699.00 and then Groff would give you a check for the \$7,000.00. The cost for a CAT backhoe was \$98,787.00 without and extended warranty and \$101,667.00 with an extended warranty. We had budgeted for a CAT, however after looking at both machines Mr. Zorzi doesn't feel like it is as critical as the loader that we just purchased that is used daily. The backhoe is equipment that we use for breaks and emergencies or if the loader is down and out of commission. If the board chooses once we purchase a new backhoe the backhoe can also be placed on the auction site GovDeals.com rather than accepting the trade in value of \$7,000.00. The backhoe is an essential piece of equipment should we have a break and need to make a repair. You would be looking at paying Garrison anywhere from \$10,000.00 to \$20,000.00 per repair bill. If you have a few of these breaks a year a new backhoe would pay for itself. The backhoe we have now has more than paid for itself in the 32 years we have owned it. The board decided to have Mr. Zorzi look into how long it will take to obtain the new machine before any decision is made regarding the purchase.

On March 3, 2016 there was a NJDEP water inspection. The inspection went well and there were no major deficiencies found.

On March 8, 2016 there was a surprise OSHA inspection for the water. We have not had one of these inspections in approximately 5 years. There were some issues found. One of the major things that they found were with our confined space entry. Our paperwork is really old and our fire companies do not have a rescue team and are not trained for that. Therefore, we had to contact Vineland Fire Department to see if they would be our emergency response team. This would require that they come to our plant once a year and perform training live. Our tripod that we have is old and needs to be replaced. OSHA will send us a letter identifying each violation and we can address it when we receive the letter.

Mr. Zorzi informed the board that before he went on vacation he was contacted by the Borough of Buena Administrator requesting that he contact the Mayor, David Zappariello. Mayor Zappariello wanted Mr. Zorzi to come before council and give a state of the MUA address. When Mr. Zorzi returned from vacation he emailed the Mayor and asked him to give him a call. Mr. Zorzi told him that the Chairman is usually the person to go before council and give the state of the MUA. Mayor Zappariello stated that what he was asking Mr. Zorzi to do was to come before council and give an explanation of the wastewater and water end of the process and explain the operations of the MUA. Because of things happening in Flint Michigan and lead and copper levels in water, the Mayor wants himself and council to have a better understanding of how the plant operates so they may address any concerns the taxpayers may have. Mr. Zorzi will be going to make that presentation on Monday, March 14, 2016 at the council meeting.

m/Delano s/Woshnak to file all correspondence sent out for review without reading number 1 through number 9. m/passed

m/Baker s/Delano to pay all bills presented for the month of March 2016. m/passed

The next regular meeting will be held on March 23, 2016 at 7:00 p.m.

m/Woshank s/Formisano to adjourn the meeting 7:36 p.m. m/passed

Submitted by  
Cheryl Santore-BBMUA Secretary